



**Stafford Junction**  
Where Lives Connect

(R: 08-29-2022)

51+)For Office Use: \_\_\_\_\_  
Background Check: \_\_\_\_\_  
Entered in AllClients: \_\_\_\_\_  
Orientation/Training: \_\_\_\_\_  
Agreement/Manual: \_\_\_\_\_

## Brain Builders Volunteer Form 2022-2023

### General Information (Please Print Clearly)

First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_ Last Name \_\_\_\_\_

Street Address \_\_\_\_\_

City, State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

Cell Phone \_\_\_\_\_ Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Medical issues or allergies \_\_\_\_\_

Age \_\_\_\_\_ DOB \_\_\_\_\_

If you are under 18 years of age, do you have parental permission to volunteer?    Yes        No

Do you have a driver's license?    Yes    No

If not, who will be responsible for your transportation? \_\_\_\_\_

Can you perform the essential functions of the volunteer position for which you are applying, with or without reasonable accommodation?    Yes    No

### Emergency Contact (Please Print Clearly)

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

#### Schools/Days/Hours:

Mon/Wed, 3:00-5:00 pm: Anne Moncure, Falmouth,  
Kate Waller Barrett Elementary

Tues/Thurs, 4:00-6:00 pm: Drew Middle  
3:00-5:00 pm: Conway and Rocky Run  
Elementary

Wed Only, 5:30-7:00 pm: Stafford High @  
Stafford Junction

\*All Brain Builders volunteers and Site Coordinators are required to attend a training/orientation session, dates/times to be emailed prior to start of Brain Builders program.

\*A no-cost background check link will be sent via email and must be completed prior to start as a volunteer.

\*A reminder will be emailed, containing school start dates and required arrival/start times for volunteers.

#### Volunteer Availability

Circle available days:

Monday        Tuesday        Wednesday        Thursday

Circle Volunteer Position Applying for:    Site Coordinator (Must be on site.)  
On-site Tutor

Preferred School: \_\_\_\_\_ 2nd Choice: \_\_\_\_\_

## Background Information

All Volunteers over the age of 18 will undergo a basic background check (at no cost to you). An email will be sent to you with the link to submit your information.

1. Do you currently use illegal drugs?  Yes  No If yes, explain: \_\_\_\_\_
2. Have you ever been convicted of a criminal offense?  Yes  No If yes, explain: \_\_\_\_\_
3. Have you ever been convicted of child abuse or neglect?  Yes  No If yes, explain: \_\_\_\_\_
4. Has your driver's license ever been suspended?  Yes  No  
If yes, explain with dates: \_\_\_\_\_
5. Any other facts or + involving you or your background that would call into question you being entrusted with the supervision, guidance, and care of young people?  Yes  No  
If yes, explain \_\_\_\_\_

I understand that the scope of the report may include, but is not limited to, the following areas: verification of social security number, current and previous residences, employment history, education background, character references, civil and criminal history records from any criminal justice agency in any or all federal, state, county jurisdictions, birth records.

The information contained in this application is correct to the best of my knowledge. I hereby authorize Stafford Junction and its designated agents and representatives to contact my references and to conduct a comprehensive review of my background report to be generated for volunteer purposes.

Stafford Junction shall maintain all information received from this authorization in a confidential manner to protect the applicant's personal information including, but not limited to, addresses, social security numbers, and dates of birth.

## Photograph and Videotape Policy

Photograph & Video Waiver: For both internal and external use including but not limited to Stafford Junction's website and Facebook, I acknowledge that Stafford Junction may utilize photographs or videos of the participant that may be taken during involvement in the activities. I consent to such uses and hereby waive all rights of compensation.

Contract for Confidentiality: As a volunteer at Stafford Junction, Inc. I understand that as part of my work I may, at times have access to information that is considered confidential. I acknowledge my responsibility to respect confidential information pertaining to the families Stafford Junction serves. I understand that failure to adhere to the above mentioned will result in dismissal as a volunteer and possible legal action.

## Application Acknowledgement and Authorization

I certify that all information provided by me in this application is correct to the best of my knowledge. I understand that the falsification or omission of any facts in this application will result in denial of/termination of volunteer opportunities, regardless of the timing or circumstances of discovery. If hired as a volunteer, I agree to always abide by Stafford Junction policies and rules. I acknowledge that I have read the above statements and understand them.

**Release from Liability.** I agree that my consent is irrevocable. I hereby release and discharge Stafford Junction and collaborating third parties, from any and all claims, actions, lawsuits or demands of any kind arising out of my consent, license grants, uses, or the shared uses of any works or materials referenced herein.

**Contract for Confidentiality.** As a volunteer of Stafford Junction, Inc., I understand as part of my work I may, at times, have access to information that is considered confidential. I acknowledge my responsibility to respect confidential information pertaining to the families Stafford Junction serves. I understand failure to adhere to the above mentioned may result in dismissal as a volunteer and possible legal action.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_